



**PORT OF HAI PHONG JOINT STOCK COMPANY**

Address: 8A Tran Phu Street, Gia Vien Ward, Ngo Quyen District, Hai Phong City, Vietnam

Telephone: 0225.3859945 Fax: 0225.3652192

Tax Code: 0200236845

Hai Phong, 27<sup>th</sup> March, 2025

**INVITATION LETTER  
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025  
(Online Meeting)**

**To: Shareholders of Port of Hai Phong Joint Stock Company**

The Management Board of Port of Hai Phong Joint Stock Company is pleased to invite you to attend the Annual General Meeting of Shareholder 2025, with the following details:

**1. Time, Location and Participants**

- Time: **08:00 AM, Tuesday, April 29<sup>th</sup> 2025**

- Location of Meeting Operation: **Meeting Hall - Port of Hai Phong Head Office**

(No. 8A Tran Phu, Gia Vien Ward, Ngo Quyen District, Hai Phong City)

The Annual General Meeting of Shareholder 2025 will be conducted online. Port of Hai Phong will not host shareholders attending the meeting in person at the Meeting Hall of Port of Hai Phong Joint Stock Company. Shareholders will attend the meeting via Online General Meeting of Shareholders System 2025 at: <https://ezgsm.fpts.com.vn>.

- Participants: Shareholders listed in the shareholder list of Port of Hai Phong Joint Stock Company as of **March 24<sup>th</sup> 2025**.

**2. Meeting Agenda and Documents**

The detailed agenda, meeting program, and documents are available on the website of Port of Hai Phong Joint Stock Company at <http://haiphongport.com.vn> (under Shareholder Relations/General Meeting of Shareholders).

**3. Registration and Confirmation of Attendance**

Kindly access <https://ezgsm.fpts.com.vn> and log in using the credentials provided in the invitation letter to attend the Online General Meeting of Shareholders.

Kindly register to attend the meeting at website <https://ezgsm.fpts.com.vn> **before April 29<sup>th</sup> 2025**. Instructions for accessing the online General Meeting of Shareholders system are provided in the Guideline for Attending the Annual General Meeting of Shareholder 2025 on the website: <http://haiphongport.com.vn>.

**4. Authorization to attend meeting:** Shareholders unable to attend the meeting may authorize Mr. Pham Hong Minh - Chairman of the Management Board of Port of Hai Phong Joint Stock Company or another individual/organization to attend on their behalf. Shareholders are requested to register their proxy attendance on the website <https://ezgsm.fpts.com.vn> and send the signed Proxy Form (*Please refer to the attached Proxy Form template*) to the Organizing Committee of the General Meeting of Shareholders of Port of Hai Phong Joint Stock Company - No. 8A Tran Phu Street, Gia Vien Ward, Ngo Quyen District, Hai Phong City, **before April 29<sup>th</sup> 2025**.

**5. Voting:** Shareholders will exercise their voting rights at <https://ezgsm.fpts.com.vn>. Please follow the Guideline for Attending the Annual General Meeting of Shareholder 2025 for a smooth and successful meeting.

Sincerely,

**R.S.V.P:**

- Mr. Tran Van Hoan - 0936.647.769

- Mrs. Nguyen Thi Ha Phuong – 0766.223.986

- Telephone: 0225.3652192 - Fax: 0225.3652192

**PP. MANAGEMENT BOARD  
CHAIRMAN**

**Pham Hong Minh**